

### **Objectives of the scheme**

1. Support the establishment of new clubs
2. Support club planning
3. Support coach development
4. Support initiatives to increase the participation of women and girls in sport in keeping with our commitment to the Federation of Irish Sports 20 x 20 campaign

### **Who is eligible to apply?**

- Applications will be accepted from sports clubs based in Offaly
- An applicant must be an affiliate of a National Governing Body of Sport recognised by Sport Ireland
- An applicant must be a member of the Offaly Public Participation Network; or undertake to join the Offaly Public Participation Network if their application is successful

### **Schemes**

A club can apply under one of the four schemes indicated on the application form as follows: -

#### **1. Supporting new clubs**

Funding under this strand is available to clubs that are established and affiliated to a recognised national governing body of sport in 2019.

Funding can be used towards first year establishment costs such as affiliation, insurance, small pieces of training equipment, etc. subject to Offaly Sport Partnership satisfying itself that the established club is likely to be sustainable into the future. Costs already incurred in 2019 can be included

#### **2. Supporting club planning**

Funding under this strand can be used by a club to source external support / facilitation to help draft a club development plan. A development plan will have a minimum timeframe of three years; and will include a set of realistic targets that can be used to monitor the success of the plan. Targets may include: -

- |                             |                             |
|-----------------------------|-----------------------------|
| i. Increasing participation | iii. Enhancing volunteering |
| ii. Improving coaching      | iv. Retaining club members  |

While this strand is limited to applications from clubs, an individual club may apply on behalf of a county board to lead the development of a plan for the sport in the county

#### **3. Supporting coach development**

A club can apply for up to 75% of the tuition costs for volunteers to undertake a foundation level coaching qualification; or for the upskilling of existing coaches to a higher level. The qualifications / training shall be provided through a recognised national governing body of sport

Please note, grant payments under this scheme will be paid directly to the governing body

#### **4. Supporting women in sport initiatives**

A club can apply for an innovative project to increase or retain female membership in the sport in line with the objectives of the 20 x 20 campaign<sup>1</sup>

##### **Level of grants**

- The total fund available under the 2019 scheme is €10,000
- It is anticipated that 20 grants averaging €500 each will be allocated (subject to a sufficient number of quality applications being received)

##### **Assessment criteria**

All applications shall be assessed on the information supplied in the application form and any supporting documentation. The assessment committee may choose to obtain clarifications on individual applications. All applications will be scored under the following criteria:

Quality of the application	15
Extent to which application addresses the chosen scheme objective	20
<u>Overall value for money</u>	<u>15</u>
<b>Total</b>	<b>50</b>

##### **Correspondence, Draw Down of Funding and Reporting**

- All applicants will be informed of the decision of the Sports Partnership.
- All successful applicants will be required to be set up on Offaly County Council's financial system to enable payment of the grant. This set up may require the club to provide Offaly County Council with their tax or charitable status number, and online access for their tax clearance certificate; as well as the organisation's bank account details
- Grants will be drawn down in the following manner: -

##### **1. Supporting new clubs**

- New clubs applying under this strand must draw down their funding by the 31<sup>st</sup> January 2020.
- Funding can be drawn down by submitting an expenditure report detailing monies paid out accompanied by copies of receipts and proof of payment (e.g. bank statements, etc.).
- Affiliation fees, insurance costs, start-up expenditure on equipment, etc. are eligible for payment under this strand

<sup>1</sup> 20 x 20 campaign – a Federation of Irish Sport initiative, the 20 x 20 campaign seeks to increase the participation of females in sport at all levels by 20% by 2020

## **2. Supporting club planning**

- Clubs applying under this strand must draw down their funding by the 30<sup>th</sup> September 2020.
- Funding can be drawn down by submitting an expenditure report detailing monies paid out accompanied by copies of receipts and proof of payment (e.g. bank statements, etc.); as well as a copy of the final plan

## **3. Supporting coach development**

- Clubs applying under this strand must complete their coach training by the 30<sup>th</sup> September 2020.
- Payment for club development training will be made directly to the national governing body of sport following receipt of invoice detailing the club participant(s) registered on the selected training course(s)

## **4. Supporting women in sport initiatives**

- Clubs applying under this strand will draw down their funding in two tranches by the 30<sup>th</sup> September 2020.
- An initial 50% will be drawn down following notification of funding.
- The remaining 50% will be drawn down at the conclusion of the programme following receipt of a written report on the initiative; monies paid out accompanied by copies of receipts and proof of payment (e.g. bank statements, etc.)

### **Publicity & Acknowledge of Support**

- It is a condition of the grant scheme that any promotion / publicity related to the activity approved for funding should positively acknowledge the support received from Offaly Sports Partnership and Sport Ireland
- In the case of women in sport initiatives, the 20 x 20 campaign should also be positively acknowledged

### **Application**

- Applications should be made electronically.
- Applications should be submitted by email to [clubdevelopmentgrants@offalycoco.ie](mailto:clubdevelopmentgrants@offalycoco.ie) to be received no later than 12 noon on Monday, 15<sup>th</sup> September 2019
- To download an application form, visit [www.offalysports.ie/Funding](http://www.offalysports.ie/Funding).
- If you wish to request an application form, please contact Olivia Murphy, Administrator Offaly Sports Partnership on 057 93 57462 or by email to [clubdevelopmentgrants@offalycoco.ie](mailto:clubdevelopmentgrants@offalycoco.ie)